

Newberry Oktoberfest: German Festival Saturday, October 1, 2022 –10:00AM-6:00PM

Kindertown Vendor Booth Information & Application

o SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.

QUALIFICATIONS:

- Only child-related/friendly products (i.e. toys, games, clothing) will be considered for Kindertown Vendor Booths at Oktoberfest. 100% handmade is not required as is for our general Art & Craft Booths but is encouraged.
- Vendors should provide an adequate description of their product. **At least 2 different images, sample of work, or website address where work can be viewed are required to be included with this application for judging. Any photos submitted will not be returned.**
- The event reserves the right to reject applications that do not meet the standard as judged by our committee. This would be for work that is of poor quality, inappropriate or does not fit the committee's vision for Kindertown. Our goal is to provide a quality experience for the vendor and patrons. Rejected applications will be returned with payment. The event reserves the right to limit the number of vendors for each category of merchandise.

BOOTH SPACES:

- **Limited booth spaces are available (6 total). Spaces are available on a first come-first served basis after judging. Spaces are 10x10 in size.**
- To accommodate more variety of vendors, Spaces will be sold one space per vendor-
DOUBLE SPACES WILL NOT BE SOLD
- **Kindertown is located in the County Courthouse parking lot between College and Lindsay Streets. Spaces are \$75 and tents ARE NOT provided.**
- **Electricity is not available.**
- We cannot assist with booth setup. Please make the necessary preparations to set up your booth.
- We highly encourage you to demonstrate your craft during the festival.
- All vendors should supply their own tables and chairs.

TAXES & LICENSES: Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also responsible for obtaining a proper SC retail license from SCDOR.

Early application deadline is June 30, 2022 at 5pm. Applications accepted until spaces are filled. Review for booth spaces will take place monthly, until full, according to the following calendar:

2022 Review Calendar	
All reviews are held at 11 AM. Committee Meetings are NOT Open to the Public.	
Monday, May 2	Wednesday, June 1
Thursday, June 30- Final Early Application Review	Monday, August 1
Wednesday, August 31- Final Review, Should booths Remain to be filled	

Applicants will be notified of application status within the month that the application is received.

NO APPLICATION WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, EXAMPLES, & FEE.

Approved vendors will be mailed a welcome packet including map with their booth location, parking pass, and vendor guidelines one month prior to event.

Set-Up: 7:00am-9:30am

***Break Down: 6:00pm-7:00pm**

***Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future Oktoberfest events.**

RESCHEDULE DATE: If an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the **reschedule Oktoberfest Event date of October 15, 2022**, from 10am to 6pm and NO refunds or credits will be issued to vendors.

•NO Refunds Given to approved vendors After Early Application Deadline- June 30, 2022 @ 5pm•

•Checks will be returned if vendor approval is not granted•

NOTICE: City of Newberry Parks, Recreation, and Tourism reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the vendor policies established for this event (see additional document). City of Newberry, Parks, Recreation, & Tourism: (803) 321-1015

Please keep this page for your records.

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➔ Business/Booth Name: _____

➔ Contact Name: _____

➔ Mailing Address: _____ PO Box: _____

➔ City: _____ State: _____ Zip: _____

➔ Telephone: (H) _____ (W) _____ (M) _____

➔ Primary Email: _____

➔ Website: _____

➔ Type of Merchandise for Sale/Display: _____

(This description will be used when presenting your application to the jury committee. If needed, please attach an additional document.)

(Please don't forget to include at least 2 images, sample of work, or web address)

\$75 Kindertown Booth Space				FOR OFFICE USE ONLY:	
Tents ARE NOT provided for these spaces- vendors are REQUIRED to bring their own plus 40lbs of weights to keep tent in place should there be winds.				DATE RECEIVED:	APPROVED:_____
PAYMENT VIA (select one):				_____	DENIED:_____
<input type="radio"/> CASH	<input type="radio"/> CHECK	<input type="radio"/> CARD (SEE BELOW)		DATE NOTIFIED:	CARD RUN:_____
\$ _____		FEE AMOUNT ENCLOSED		_____	CHECK #:_____
CARD NUMBER	_____			_____	CASH:_____
CCV NUMBER	_____	EXP. DATE	_____	_____	_____
Application fees must be paid in full at time of application. Application without fee will not be accepted.					

The undersigned understands that if an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the **reschedule Oktoberfest Event date of October 15, 2022** from 10am to 6pm and that NO refunds or credits will be issued to vendors.

General Release

The undersigned does hereby release, acquit and forever discharge the City of Newberry, its agents, its representatives, its employees or contracted staff, of and from all manner of actions, suits, damages, claims or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Newberry Oktoberfest event. I acknowledge that I have read all event policies and agree to adhere to them.

➔ **Signature** _____ **Date** _____

➔ **Please print name clearly** _____
City of Newberry Parks, Recreation, and Tourism: (803) 321-1015
Please mail application and payment made payable to:
City of Newberry- Oktoberfest, P.O. Box 538, Newberry, SC 29108

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COVID-19 VENDOR RISK ACKNOWLEDGEMENT

Vendor acknowledges that exposure to COVID-19 is an inherent risk in any public location where people are present; the Newberry Oktoberfest cannot guarantee you will not be exposed during your visit. The CDC advises that older adults and people of any age who have serious underlying medical conditions may be at higher risk for severe illness from COVID-19. Vendors and attendees should evaluate their own risk in determining whether to attend. People who show no symptoms can still spread COVID-19 if they are infected; any interaction with the general public poses an elevated risk of being exposed to COVID-19. By vending at or attending the Newberry Oktoberfest, you acknowledge and agree that you assume these inherent risks associated with attendance, and agree to hold the Newberry Oktoberfest, City of Newberry, and its sponsors, agents, staff, and volunteers harmless. Further, should you decide not to vend or be unable to vend due to illness at the Newberry Oktoberfest, no refunds for vendor space will be provided.

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

Vendor Signature: _____

Date: _____

Vendor Printed Name: _____