

Newberry Oktoberfest: German Festival Saturday, October 1, 2022 –10:00AM-6:00PM
Art and Craft Juried Vendor Booth Information & Application

• **SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE.**

QUALIFICATIONS:

- Only 100% handmade products will be considered for Art and Craft Vendor Booths.
 - **100% Handmade Definition:**
Art or Crafts made by hand with special care and craftsmanship. Handmade items are designed and created by artists and craftsmen. Handmade items are to be of high-quality. Reselling items is not allowed in our arts & crafts categories. Hand Assembled or Altered products will be allowed for sale in the arts & crafts categories; however, the judging committee has the right to exclude any products that do not meet the standard as judged.*
- *Reselling is selling an item that you, the seller, did not make or design.
- Vendors should provide an adequate description of their product. **At least 2 different images, sample of work, or website address where work can be viewed are required to be included with this application for judging. Any printed photos submitted will not be returned.**
- The event reserves the right to reject applications that do not meet the standard as judged by our committee. This would be for work that is of poor quality, inappropriate, or deemed to be manufactured commercially. Our goal is to provide a quality experience for the vendor and patrons. Rejected applications will be returned with payment. The event reserves the right to limit the number of vendors for each category of merchandise.

BOOTH SPACES:

- **Limited spaces are available (30 total). Spaces are assigned on a first come, first served basis after judging. Spaces are 10x10 in size.**
- To accommodate more variety of vendors, Spaces will be sold one space per vendor- **DOUBLE SPACES WILL NOT BE SOLD**
- Art & Craft Spaces are on Main Street and are \$90, tent is provided by the event.
- **Electricity is not available.**
- We cannot assist with booth set up. Please make the necessary preparations to set up your booth.
- We highly encourage you to demonstrate your craft during the festival.
- All vendors should supply their own tables and chairs.

TAXES & LICENSES: Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also responsible for obtaining a proper SC retail license from SCDOR.

Early application deadline is June 30, 2022 at 5pm. Applications are accepted until spaces are filled.

Judging for booth spaces will take place monthly, until full, according to the following calendar:

2022 Jury Calendar	
All Juries are held at 11 AM. Jury Committee Meetings are NOT Open to the Public.	
Monday, May 2	Wednesday, June 1
Thursday, June 30- Final Early Application Jury	Monday, August 1
Wenesday, August 31- Final Jury, should booths Remain to be filled	

Applicants will be notified of application status within the month that the application is received.

NO APPLICATION WILL BE ACCEPTED WITHOUT THE COMPLETED FORM, EXAMPLES, & FEE.

Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines one month prior to the event.

Set-Up: 7:00am-9:30am

***Break Down: 6:00pm-7:00pm**

***Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future Oktoberfest events.**

RESCHEDULE DATE: If an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the **rescheduled Oktoberfest Event date of October 15, 2022**, from 10am to 6pm and NO refunds or credits will be issued to vendors.

•**NO Refunds Given to approved vendors After Early Application Deadline- June 30, 2022, @ 5 pm**•

•**Checks will be returned if vendor approval is not granted**•

NOTICE: City of Newberry Parks, Recreation, and Tourism reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the vendor policies established for this event (see additional document). City of NewberryPRT (803) 321-1015

Please keep this page for your records.

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➔ Business/Booth Name: _____

➔ Contact Name: _____

➔ Mailing Address: _____ PO Box: _____

➔ City: _____ State: _____ Zip: _____

➔ Telephone: (H) _____ (W) _____ (M) _____

➔ Primary Email: _____

➔ Website: _____

➔ Type of Merchandise for Sale/Display: _____

(This description will be used when presenting your application to the jury committee. If needed, please attach an additional document.)

(Please don't forget to include at least 2 images, a sample of work, or a web address)

\$90 Main Street Art & Craft Booth Space ONE 10x10 Tent with Tent Weights Provided				FOR OFFICE USE ONLY:	
PAYMENT VIA (select one):				DATE RECEIVED: _____	APPROVED:____ DENIED:_____
<input type="radio"/> CASH	<input type="radio"/> CHECK	<input type="radio"/> CARD (SEE BELOW)		CARD RUN: _____	
\$ FEE AMOUNT ENCLOSED				DATE NOTIFIED: _____	CHECK #: _____
CARD NUMBER				CASH: _____	
CCV NUMBER		EXP. DATE			

Application fees must be paid in full at time of application. Application without fee will not be accepted.

The undersigned understands that if an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the **rescheduled Oktoberfest Event date of October 15, 2022** from 10am to 6pm and that NO refunds or credits will be issued to vendors.

General Release

The undersigned does hereby release, acquit, and forever discharge the City of Newberry, its agents, its representatives, its employees or contracted staff, of and from all manner of actions, suits, damages, claims, or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Newberry Oktoberfest event. I acknowledge that I have read all event policies and agree to adhere to them.

➔ **Signature** _____ **Date** _____

➔ **Please print name clearly** _____
City of Newberry Parks, Recreation, and Tourism: (803) 321-1015
Please mail the application and payment made payable to:
City of Newberry- Oktoberfest, P.O. Box 538, Newberry, SC 29108

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COVID-19 VENDOR RISK ACKNOWLEDGEMENT

The vendor acknowledges that exposure to COVID-19 is an inherent risk in any public location where people are present; the Newberry Oktoberfest cannot guarantee you will not be exposed during your visit. The CDC advises that older adults and people of any age who have serious underlying medical conditions may be at higher risk for severe illness from COVID-19. Vendors and attendees should evaluate their own risk in determining whether to attend. People who show no symptoms can still spread COVID-19 if they are infected; any interaction with the general public poses an elevated risk of being exposed to COVID-19. By vending at or attending the Newberry Oktoberfest, you acknowledge and agree that you assume these inherent risks associated with attendance, and agree to hold the Newberry Oktoberfest, the City of Newberry, and its sponsors, agents, staff, and volunteers harmless. Further, should you decide not to vendor be unable to vend due to illness at the Newberry Oktoberfest, no refunds for vendor space will be provided. *Refunds will ONLY be issued if the Newberry Oktoberfest is canceled due to COVID-19 risk and cannot be rescheduled.*

COVID-19 VENDOR RISK ACKNOWLEDGEMENT

Vendor Signature: _____

Date: _____

Vendor Printed Name: _____