

**ART AND CRAFT JURIED VENDOR BOOTH INFORMATION & APPLICATION**

SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE YOU WILL BE GRANTED A SPACE.

**QUALIFICATIONS:**

- Only 100% handmade products will be considered for Art and Craft Vendor Booths. *100% Handmade Definition: Art or Crafts made by hand with special care and craftsmanship. Handmade items must be high-quality designed and created by artists and craftsmen. Hand Assembled or Altered products will be allowed for sale in the arts & crafts categories; however, the judging panel has the right to exclude any products that do not meet the standard as judged.*
- *Reselling items that you, the seller, did not make or design is not allowed in our arts & crafts categories.*
- Vendors should provide an adequate description of their product. *At least 2 different images, samples of work, or website address where work can be viewed are required to be included with this application for judging. Any printed photos submitted will not be returned.*
- The event reserves the right to reject applications that do not meet the standard as judged by our panel. This would be for work that is of poor quality, inappropriate, or deemed to be manufactured commercially.
- Our goal is to provide a quality experience for the vendors and patrons.
- Rejected applications will be returned with payment.
- The event reserves the right to limit the number of vendors for each merchandise category.

**BOOTH SPACES:**

- Limited booth spaces are available (30 total 10x10 Spaces). Spaces are available after the panel reviews applications on a first-come-first-served basis.
- To accommodate a variety of vendors, only one space per vendor will be sold- **DOUBLE SPACES WILL NOT BE SOLD.**
- Art & Craft Spaces are on Main Street and are **\$90**, including a tent; tables and chairs are **NOT** provided.
- Electricity is not available.
- We cannot assist with booth setup. Please make the necessary preparations to set up your booth.
- We highly encourage you to demonstrate your craft during the festival.

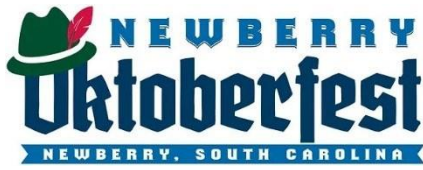
**TAXES & LICENSES: Vendors are responsible for collecting and reporting SC sales tax as required by law.**

**Vendors are also responsible for obtaining a proper SC retail license from SCDOR.**

2025 Review Calendar	
Wednesday, May 28	Wednesday, June 4
Wednesday, June 25	Wednesday, July 16 and Wednesday, August 6
Wednesday, August 27- Final Review, *Only if booths remain available	

- Applicants will be notified of application status within the month that the application is received. **No application will be accepted without the completed form, examples, & fee.**
- Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines one month before the event.
- Set-Up: 7:00 am-9:30 am and \*Break Down: 6:00 pm-7:00 pm\*Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future Oktoberfest events.
- **RESCHEDULE DATE:** If an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the rescheduled Oktoberfest Event date of October 18, 2025, from 10 am to 6 pm and NO refunds or credits will be issued to vendors.
- Checks **will** be returned if vendor approval is not granted.
- **NOTICE:** City of Newberry Parks, Recreation, and Tourism reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the vendor policies established for this event (see additional document). City of Newberry, Parks, Recreation, & Tourism: (803) 321-1015

**Please keep this page for your records.**



# Newberry Oktoberfest: German Festival

## Saturday, October 4, 2025 -10:00 AM-6:00 PM

### ART AND CRAFT JURIED VENDOR BOOTH INFORMATION & APPLICATION

Applications are accepted until spaces are filled. Judging for booth spaces will take place monthly.

**SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE WILL BE GRANTED.**

Applicants will be notified of their application status within the month it is received.

Business/Booth Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_(H)\_\_\_\_\_ (W)\_\_\_\_\_ (M)\_\_\_\_\_

Primary Email: \_\_\_\_\_

Website: \_\_\_\_\_

Type of Merchandise for Sale/Display: \* \_\_\_\_\_

*(\* This description will be used when presenting your application to the jury panel. If needed, please attach an additional document.)*

(Please don't forget to include at least 2 images, a sample of work, or a web address)

<b>\$90 Main Street Art &amp; Craft Booth Space</b>			FOR OFFICE USE ONLY:					
<b>ONE 10x10 Tent with Tent Weights Provided</b>								
<b>PAYMENT VIA (select one):</b>			DATE RECEIVED: _____					
<b>CASH</b>	<b>CHECK</b>	<b>CARD (SEE BELOW)</b>	APPROVED: <input type="checkbox"/>					
\$ _____ FEE AMOUNT ENCLOSED			DENIED: <input type="checkbox"/>					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"><b>CARD NUMBER</b></td> <td style="width: 50%;"></td> </tr> <tr> <td><b>CCV NUMBER</b></td> <td><b>EXP. DATE</b></td> </tr> </table>			<b>CARD NUMBER</b>		<b>CCV NUMBER</b>	<b>EXP. DATE</b>	CARD RUN: <input type="checkbox"/>	
<b>CARD NUMBER</b>								
<b>CCV NUMBER</b>	<b>EXP. DATE</b>							
Application fees must be paid in full at time of application. Application without fee will not be accepted.			DATE NOTIFIED: _____					
			CHECK #: _____					
			CASH: _____					

*The undersigned understands that if an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the rescheduled Oktoberfest Event date of October 18, 2025, from 10 am to 6 pm and that NO refunds or credits will be issued to vendors.*

**General Release:**

The undersigned does hereby release, acquit, and forever discharge the City of Newberry, its agents, its representatives, its employees, or contracted staff, of and from all manner of actions, suits, damages, claims, or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Newberry Oktoberfest event. I acknowledge that I have read all event policies and agree to adhere to them.

➔ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

➔ Please print name clearly \_\_\_\_\_

**City of Newberry Parks, Recreation, and Tourism (803) 321-1015**  
 Electronic submissions are emailed to: [Dmoore@cityofnewberry.com](mailto:Dmoore@cityofnewberry.com)  
 Paper Submissions are mailed to: City of Newberry- Oktoberfest, P.O. Box 538, Newberry, SC 29108  
 Please make checks payable to: **City of Newberry- Oktoberfest**