

**KINDERTOWN VENDOR BOOTH INFORMATION & APPLICATION**

SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE YOU WILL BE GRANTED A SPACE.

**QUALIFICATIONS:**

- Only child-related/friendly products (i.e. toys, games, clothing) will be considered for Kindertown Vendor Booths at Oktoberfest. 100% handmade Items are encouraged, not required for Kindertown Vendors.
- Vendors should provide an adequate description of their product. *At least 2 different images, sample of work, or website address where work can be viewed are required to be included with this application for review.* Photos will not be returned.
- The event reserves the right to reject applications that do not meet the standards set by our review panel, i.e., items that are poor quality, inappropriate, or do not fit the panel’s vision for Kindertown.
- Our goal is to provide a quality experience for the vendors and patrons.
- Rejected applications will be returned with payment.
- The event reserves the right to limit the number of vendors for each category of merchandise.

**BOOTH SPACES:**

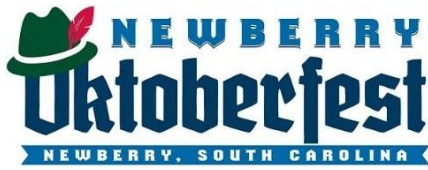
- Limited booth spaces are available (6 total 10x10 Spaces). Spaces are available after applications are reviewed on a first-come-first-served basis by the panel.
- To accommodate more variety of vendors, Spaces will be sold one space per vendor- **DOUBLE SPACES WILL NOT BE SOLD**
- Kindertown is located in the County Courthouse parking lot between College and Lindsay Streets.
- Spaces are \$75 and tents, tables, and chairs are NOT provided.
- Electricity is not available.
- We cannot assist with booth setup. Please make the necessary preparations to set up your booth.
- We highly encourage you to demonstrate your craft during the festival.

**TAXES & LICENSES: Vendors are responsible for collecting and reporting SC sales tax as required by law. Vendors are also responsible for obtaining a proper SC retail license from SCDOR.**

2024 Review Calendar	
Monday, May 29	Wednesday, June 5
Wednesday, June 26	Wednesday, July 17 and Wednesday, August 7
Wednesday, August 28 - Final Review, *Only if booths remain available	

- Applicants will be notified of application status within the month that the application is received. **No application will be accepted without the completed form, examples, & fee.**
- Approved vendors will be mailed a welcome packet including a map with their booth location, parking pass, and vendor guidelines one month prior to the event.
- Set-Up: 7:00 am-9:30 am and \*Break Down: 6:00 pm-7:00 pm\*Vendors are asked to remain open until the official breakdown period or be subject to application rejection for future Oktoberfest events.
- **RESCHEDULE DATE:** If an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the rescheduled Oktoberfest Event date of October 19, 2024, from 10 am to 6 pm and NO refunds or credits will be issued to vendors.
- Checks **will** be returned if vendor approval is not granted.
- **NOTICE:** City of Newberry Parks, Recreation, and Tourism reserves the right to ACCEPT or REJECT any application. We also reserve the right to remove any vendor that does not follow the vendor policies established for this event (see additional document). City of Newberry, Parks, Recreation, & Tourism: (803) 321-1015

*Please keep this page for your records.*



# Newberry Oktoberfest: German Festival

Saturday, October 5, 2024 | 10:00 AM-6:00 PM

## KINDERTOWN VENDOR BOOTH INFORMATION & APPLICATION

Applications are accepted until spaces are filled. Judging for booth spaces will take place monthly.  
**SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE WILL BE GRANTED.**  
 Applicants will be notified of their application status within the month that the application is received.

Business/Booth Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_(H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Primary Email: \_\_\_\_\_

Website: \_\_\_\_\_

Type of Merchandise for Sale/Display: \* \_\_\_\_\_

*(\* This description will be used when presenting your application to the jury panel . If needed, please attach an additional document.)*

(Please don't forget to include at least 2 images, a sample of work, or a web address)

<b>\$75 Kindertown Booth Space ONE 10x10. Tents ARE NOT provided for these spaces- vendors are REQUIRED to bring their own Tent &amp; 40lbs of weights to keep tent in place in wind.</b>				<b>FOR OFFICE USE ONLY:</b> DATE RECEIVED: _____ APPROVED: <input type="checkbox"/> DENIED: <input type="checkbox"/> CARD RUN: <input type="checkbox"/> DATE NOTIFIED: _____ CHECK #: _____ CASH: _____	
<b>PAYMENT VIA (select one):</b>					
CASH	CHECK	CARD (SEE BELOW)			
\$ _____ FEE AMOUNT ENCLOSED					
CARD NUMBER					
CCV NUMBER	EXP. DATE				
<b>Application fees must be paid in full at time of application.          Application without fee will not be accepted.</b>					

*The undersigned understands that if an act of God forces the rescheduling of Oktoberfest, all approved vendors are expected to attend the rescheduled Oktoberfest Event date of October 19, 2024, from 10am to 6pm and that NO refunds or credits will be issued to vendors.*

**General Release:**

The undersigned does hereby release, acquit, and forever discharge the City of Newberry, its agents, its representatives, its employees, or contracted staff, of and from all manner of actions, suits, damages, claims, or demands whatsoever in law or equity from any loss or damage of any nature of description, known or unknown, in any way relating to the undersigned participation in the Newberry Oktoberfest event. I acknowledge that I have read all event policies and agree to adhere to them.

➔ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

➔ Please print name clearly \_\_\_\_\_

**City of Newberry Parks, Recreation, and Tourism (803) 321-1015**  
 Electronic submissions are emailed to: BCarey@CityofNewberry.com  
 Paper Submissions are mailed to: City of Newberry - Oktoberfest, P.O. Box 538, Newberry, SC 29108  
 Please make checks payable to: **City of Newberry- Oktoberfest**